



Embassy
of the Federal Republic of Germany
Singapore



**Embassy of the Federal
Republic of Germany**
Singapore Land Tower, #28-00
50 Raffles Place
Singapore 048623
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Email: visa@sing.diplo.de
[Website](#)

Tourist Visa

If you are a resident of Singapore and planning to travel to Germany as a tourist, you can apply for a Schengen tourist visa at the German Visa Application Centre:

VFS Global Visa Application Centre (Haw Par Centre, 180 Clemenceau Avenue, #05-03, 5th floor, Singapore 239922).

An appointment is required for the submission of the application [Website VFS](#)

Kindly note that the application **cannot be submitted earlier than 6 months before** the travel date.

Please make sure to submit all the documents on the list **with 1 copy** when you show up for your appointment. Applications with missing documents cannot be accepted.

Please note that the application has to be submitted **personally** (including minors), unless biometric data has already been taken in the last 59 months.

Processing time: The average time for a visa application is **5 working days**, but applicants are advised to leave at least 15 days between the appointment date and travel date as some applications/nationalities take longer for the Embassy to process.

Fees: the Visa fee of the Embassy is equivalent of EUR 90.00 in SGD, for children EUR 45.00 in SGD. Additionally, VFS charges a service fee of EUR 34.13 in SGD

Each applicant must submit a separate and complete set of the documents.

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1.	One application form duly completed and signed. Online application form 1 photograph according to biometric specifications, no more than 3-months old, 35–40mm in width, white background.	
2.	Original passport or travel document valid for at least 3 months after the intended date of departure from the territory of the Schengen area. The passport/travel document must contain at least two blank pages and was issued within the last 10 years. Provide previous Schengen visas within last 3 years and valid USA/UK visas if available.	
3.	Proof of legal residence in Singapore (Employment Pass / Permanent Resident card and <u>re-entry permit</u> / Dependent Pass / Student Pass), valid for at least 1 month beyond the intended date of departure from the Schengen territory. Printout of your current Singaporean residence permits validity (no QR code).	
4.	Original letter from employer or university for students: confirming employment, duration of recruitment, status, income and upcoming leave and the holiday granted. If you are self-employed, provide current printout of BiZ-File issued by ACRA. If unemployed: sponsorship letter, sponsoring person employment letter, sponsoring person passport copy, marriage certificate (if married) / proof of relationship	
5.	A flight reservation or printout of your flight itinerary.	

6.	A travel itinerary including hotel reservation for the entire trip in the Schengen area.	
7.	Schengen travel/medical insurance with following coverage: • Medical expenses and repatriation for at least EUR 30,000.00 • Valid for the entire Schengen area • Valid for the entire duration of stay in the Schengen area. The above must be mentioned on the insurance policy submitted, together with the name of the insured party. It is a requirement that claims against the insurance company are recoverable in a Member State. <i>Kindly note that insufficient proof of valid Travel Medical Insurance can lead to repatriation from the Schengen area</i>	
8.	Proof of the applicant's financial circumstances: Please submit a proper bank statement of the last 3 months with bank letterhead and the name of the account holder. If you are sponsored by someone, please also submit a signed sponsor letter, passport copy and account document of the sponsor as well as proof of the relationship.	
	Specific requirement for minor travellers (on top of the above mentioned documents)	
9.	For minors (below 18), both parents must sign on the application form. If either one or both parents not travelling, a consent letter signed by the parent(s) not travelling is required. Passport copy of both parents.	
10.	For minor applicants intending to travel without their parents/legal guardians, the application has to be submitted by parents/legal guardians who must present the minor's birth certificate and give their written consent . If parents/legal guardians are not present in Singapore their written consent should be legalised by the relevant embassy, in the place of residence of the parents/legal guardians.	
11.	Students must provide proof of enrolment at a Singapore educational institution. Original letter from the school and a copy of the school pass.	

Further documentation may be requested in each individual case.